



Texas Medicaid Provider Procedure Manual School Health and Related Services (SHARS)

SHARS is a Medicaid service. SHARS allows local school districts or shared services arrangements to obtain Medicaid reimbursement for certain health-related services included in the student's IEP. SHARS providers are reimbursed the federal share of the payment when services are provided to students who meet all of the following requirements:

- Are Medicaid eligible and under 21 years of age
- Meet eligibility requirements for special education
- Have IEPs that prescribe the needed services

3.3.6 Personal Care Services

Personal care services are provided to help a child with a disability or chronic condition benefit from special education. Personal care services include a range of human assistance provided to persons with disabilities or chronic conditions which enables them to accomplish tasks that they would normally do for themselves if they did not have a disability. An individual may be physically capable of performing activities of daily living (ADLs) and instrumental ADLs (IADLs) but may have limitations in performing these activities because of a functional, cognitive, or behavioral impairment.

For personal care services to be billable, they must be listed in the student's IEP. Personal Care service is billable on an individual and group basis. Session notes are not required; however documentation must include the billable start time, billable stop time, total billable minutes, and must note the type of personal care service that was performed.

Providers must use a 15 minute unit of service for billing.

Transportation Aide Services

Transportation Aides are billed using a one-way trip unit of service. Transportation Aide services can be billed on a group or individual basis. Services must be documented in the student's IEP or ARD in order to be billed.

IMPORTANT: The recommended maximum billable units for transportation aide are a cumulative of four one-way trips per day. Providers must maintain documentation as to the reasons for the additional time if more than the recommended one-way trips are billed.